

WAIMATE HIGH SCHOOL ASSESSMENT ABSENCE FROM ASSESSMENT

This form is to be completed and handed to the HOD of the subject you have been absent from if you wish to apply for an alternative assessment date.

You need to supply either a medical certificate or sufficient evidence for a justified absence. If you do not have sufficient evidence you will only be allowed to do a further assessment for that standard IF one is being offered.

Name: _____

Class: _____

Course: _____

Teacher: _____

Standard Number: _____

Assessment Task _____

Reason for Absence:

Medical certificate Attached: Yes/No _____

Signature (student): _____

Date: _____

Signature (parent): _____

Date: _____

NEW ASSESSMENT DATE GRANTED / DENIED

New assessment date: _____

Denial Reason:

Signed: _____

Date: _____

Subject Teacher

Signed: _____

Date: _____

HOD/TIC